

Gary Byker Memorial Library of Hudsonville

Library Advisory Board Meeting

Oct 4, 2022

MINUTES

Call to order

The meeting was called to order by Don Van Doeselaar at 7:01 pm. Those present were Ali Bendert, John Blom, Phil Leerar, Don Van Doeselaar, Don Williams, and Melissa Huisman.

Board Minutes

--July 19, 2022

Huisman reported that the generator mentioned in these minutes was deemed unnecessary and that there will be between \$15-19,000 in funds available from the previous fiscal year to send to the Holland Zeeland Community Foundation in December. A motion was made by Leerar and supported by Blom to approve the minutes from the July 19, 2022 meeting. The motion carried.

Financial Reports

--City reports

The City Expenditure/Revenue Reports for the library were reviewed.

Communications

The October Director's report, as well as the FY statistics were reviewed.

Policy Review

--Unattended Child Policy

A motion was made by Leerar and supported by Bendert to simplify the Unattended Child Policy with only three age groups and more supervision required for the two younger groups. The motion carried.

--Circulation Policy

A motion was made by Leerar and supported by Bendert to update the Circulation Policy to allow adults under guardianship to check out items with no quantity restriction from the library. Huisman was asked to make the changes in the wording and move forward with the policy, but reformat it to review at our next meeting.

Endowment

The latest information on our two funds with the Holland Zeeland Community Foundation was reviewed. Huisman mentioned that it is possible that the funds leftover from the previous fiscal year slated for the foundation may be used to pay for the cost assessment.

Ad-Hoc Committee Report

Van Doeselaar reported that at the Community Center/Library Ad-hoc Committee meeting (directly before this Advisory Board meeting), members agreed to review the three cost estimates for a concept plan and choose one to submit to the City Commissioners for approval. He also reported that various grants and funding opportunities are being explored.

Next Meeting

Our next meeting date will be irregular – on Tuesday, January 3, at 7 pm.

Adjournment

Meeting adjourned around 8 pm. MH 10/05/22